

**REGULAR MEETING OF THE HOUSING AUTHORITY  
OF THE COUNTY OF JACKSON, ILLINOIS  
September 27, 2017**

The regular meeting of the Housing Authority of the County of Jackson, Illinois was held on Wednesday, September 27, 2017 at 5:30 p.m. for the purpose of conducting regular monthly business. The meeting was held at the Housing Authority offices located at 300 North Seventh Street, Murphysboro, Illinois.

**Call to Order/Roll Call**

Chairwoman Brenda Hinton called the meeting to order at 5:35 p.m. with the following members present: Chairwoman Brenda Hinton, Vice Chairwoman Mary Campbell and Commissioner Jennie Crawshaw. Also present were Director Tyler Young and Assistant Director Rosemary Finnegan.

**Introduction of Visitors**

There were no visitors.

**Approval of Minutes**

Minutes of the August 23, 2017 meeting were presented to the Board for approval. A motion was made by Commissioner Crawshaw to approve the minutes; which motion was seconded by Vice Chairwoman Campbell. Upon roll call the ayes were three, nays none. Chairwoman Hinton declared the motion carried and the minutes of August 23, 2017 were approved as published.

**Approval of Payment of Bills**

Bills for August 2017 were presented to the Board for approval of payment. After discussion, a motion was made by Commissioner Crawshaw to approve the payment of the bills, which motion was seconded by Vice Chairwoman Campbell. Upon roll call the ayes were three, nays none. Chairwoman Hinton declared the motion carried and the payment of bills for August 2017 were approved for payment as shown on the attached lists.

**Old Business**

At this time there was no Old Business.

**New Business**

First on the Agenda was a Resolution to Approve Write Off of Bad Debts for Three Month Period Ending September 27, 2017. Executive Director Young stated that the listing was in the Board packet and even though these are written off as a financial procedure, the money is still owed and collectable. Executive Director Young stated that the amounts will be turned over to the Debt Recover Program. After discussion, the following Resolution was introduced:

RESOLUTION 17-26

RESOLUTION TO APPROVE WRITE OFF OF BAD DEBTS FOR  
THREE MONTH PERIOD ENDING SEPTEMBER 27, 2017

RESOLVED by the Board of Commissioners of the Housing Authority of the County of Jackson, Illinois to approve the Write Off of Bad Debts for Period Ending September 27, 2017 in the amount of Five Thousand Two Hundred Eighty-Nine Dollars and Sixty-Nine Cents (\$5,289.69).

A motion was made by Commissioner Crawshaw to adopt the foregoing Resolution; which motion was seconded by Vice Chairwoman Campbell. Upon roll call the ayes and nays were as follows:

Ayes: Chairwoman Hinton, Vice Chairwoman Campbell and Commissioner Crawshaw.

Nays: None.

Chairwoman Hinton declared the motion carried and Resolution 17-26 was adopted

## **Reports**

### **Capital Fund Program**

Executive Director Young stated that the Capital Fund Program report was in the Board packets. Executive Director Young reviewed and summarized the Capital Fund Program report for the Board.

### **Attorney**

There was no Attorney's report this month.

### **Executive Director**

Executive Director Young informed the Board that Ms. Wileta Brown-Martin had been appointed by the Jackson County Board to fill the vacant Board member seat.

Executive Director Young informed the Board that the Authority currently has a maintenance person, Mr. Rusty Williams, off on Workman's Comp due to a back injury. Executive Director Young stated that an operation had been authorized, but then was cancelled. Executive Director Young stated that Mr. Williams has now retained an attorney.

Executive Director Young stated that he had met with the Mayor of Murphysboro. Executive Director Young informed the Board that the Mayor wants to set up a committee and have Authority residents on this committee.

Executive Director Young informed the Board that the audit starts on October 10<sup>th</sup> and that the auditors will be here for three or four days.

Executive Director Young stated that the REAC inspections are done. Executive Director Young stated that a total of 6 AMPs were inspected, 2 AMPs scored below 80 but that 1 AMP's score the Authority appealed and it was approved and raised to a score of 80.

Executive Director Young stated that the Authority has filed the forms required in order to get the funds back from HUD that was won in the joint PHA lawsuit against HUD.

Executive Director Young updated the Board on the Authority's vacancy status. Executive Director Young stated that the Authority currently has 650 occupied. Executive Director Young stated that the Authority is getting ready to do a big prepare for rental push now that REAC inspections are over. Executive Director Young also informed the Board that the Authority is considering applying to HUD to demolish a few more units on Chestnut Street in Carbondale and in Elkville.

Executive Director Young informed the Board that the NAACP banquet is coming up and if any Board members would be interested in attending he would get the tickets.

Executive Director Young stated that the Board needed to start thinking on the dates for the November and December meetings as these two months the meeting dates fall on or close to the holidays.

### **Executive Session**

At this time there was no need for Executive Session.

Chairwoman Hinton thanked the Board for the confidence they placed in her by electing her Chairwoman for the upcoming year.

**Adjournment**

After a motion was made, seconded and unanimously carried, Chairwoman Hinton declared the meeting adjourned at 6:15 p.m.

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Chairperson

ATTEST:

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Secretary