

**REGULAR MEETING OF THE HOUSING AUTHORITY
OF THE COUNTY OF JACKSON, ILLINOIS**

March 22, 2017

The regular meeting of the Housing Authority of the County of Jackson, Illinois was held on Wednesday, March 22, 2017 at 5:45 p.m. for the purpose of conducting regular monthly business. The meeting was held at the Housing Authority offices located at 300 North Seventh Street, Murphysboro, Illinois.

Call to Order/Roll Call

Acting Chairwoman Jennie Crawshaw called the meeting to order at 5:45 p.m. with the following members present: Acting Chairwoman Crawshaw, Commissioner Brenda Hinton, Commissioner Larry Reinhardt and Commissioner Mary Campbell. Absent was Chairwoman Mickey Korando. Also present were Director Tyler Young and Attorney John Clemons.

Introduction of Visitors

Accounts Payable Manager Sheila Rae, Property Manager Oueida Mills and Mr. Kenny Parson, a resident of 300 North 7th Street high-rise were present.

Approval of Minutes

Minutes of the February 22, 2017 meeting were presented to the Board for approval. A motion was made by Commissioner Hinton to approve the minutes; which motion was seconded by Commissioner Campbell. Upon roll call the ayes were four, nays none. Acting Chairwoman Crawshaw declared the motion carried and the minutes of February 22, 2017 were approved as published.

Approval of Payment of Bills

Bills for February 2017 were presented to the Board for approval of payment. After discussion, a motion was made by Commissioner Hinton to approve the payment of the bills, which motion was seconded by Commissioner Reinhardt. Upon roll call the ayes were four, nays none. Acting Chairwoman Crawshaw declared the motion carried and the payment of bills for February 2017 were approved for payment as shown on the attached lists.

Old Business

At this time there was no Old Business.

New Business

First on the Agenda was a Resolution to Approve Write Off of Bad Debts for Three Month Period Ending March 22, 2017. Executive Director Young stated that the listing was in the Board packet and even though these are written off as a financial procedure, the money is still owed and collectable. Executive Director Young stated that the amounts will be turned over to the Debt Recover Program. After discussion, the following Resolution was introduced:

RESOLUTION 17-02

RESOLUTION TO APPROVE WRITE OFF OF BAD DEBTS FOR
THREE MONTH PERIOD ENDING MARCH 22, 2017

RESOLVED by the Board of Commissioners of the Housing Authority of the County of Jackson, Illinois to approve the Write Off of Bad Debts for Period Ending March 22, 2017 in the amount of Eighteen Thousand Three Hundred Ninety Dollars and Fifty-Nine Cents (\$18,390.59).

A motion was made by Commissioner Hinton to adopt the foregoing Resolution; which motion was seconded by Commissioner Campbell. Upon roll call the ayes and nays were as follows:

Ayes: Vice Chairwoman Crawshaw, Commissioner Hinton, Commissioner Reinhardt and Commissioner Campbell.

Nays: None.

Acting Chairwoman Crawshaw declared the motion carried and Resolution 17-02 was adopted.

Next on the Agenda was a Resolution to Approve the Agency Annual Plan for FY 2017. After discussion, the following Resolution was introduced.

RESOLUTION 17-03

RESOLUTION TO APPROVE AGENCY ANNUAL PLAN FOR FY 2017

RESOLVED by the Board of Commissioners of the Housing Authority of the County of Jackson, Illinois to approve the Agency Annual Plan for FY 2017 for the Housing Authority of the County of Jackson, Illinois in the form attached hereto.

A motion was made by Commissioner Reinhardt to adopt the foregoing Resolution, which motion was seconded by Commissioner Campbell. Upon roll call the ayes and nays were as follows:

Ayes: Vice Chairwoman Crawshaw, Commissioner Hinton, Commissioner Reinhardt and Commissioner Campbell.

Nays: None.

Acting Vice Chairwoman Crawshaw declared the motion carried and Resolution 17-03 was adopted.

Reports

Capital Fund Program

Executive Director Young stated that the Capital Fund Program report was in the Board packets. Executive Director Young reviewed and summarized the Capital Fund Program report for the Board.

Attorney

Attorney Clemons stated that it was a fairly routine month with ten new evictions being filed in the last month. Attorney Clemons informed the Board that the Jackson County Circuit Clerks office would be going to electronic filing effective June 1st. Attorney Clemons stated that what the Court is trying to do is eliminate paper, storage of big files, etc. There followed discussion of the process, changes that would be made and fees associated with electronic filing.

Executive Director

Executive Director Young informed the Board that the Authority had ordered a new maintenance truck which should arrive in approximately six weeks. Executive Director Young indicated the Authority would then be selling an older vehicle.

Executive Director Young informed the Board that the demolition of units in Lake Heights is going along well, but that occasionally they do run into a few snags.

Executive Director Young informed the Board that there were approximately 670 occupied units, which put the Authority at 84-85%. Executive Director Young stated that HUD has been pushing for the Section 8 Program numbers to increase – which is sometimes to the detriment of the Authority.

Executive Director Young stated that there were 385 vouchers in play and an additional 45-50 voucher out on the street, where people were looking for places. Executive Director Young stated that HUD is now telling the Authority to stop issuing vouchers as now the Section 8 Program may not have enough money.

Commissioner Campbell had a question about when the mowing would start and stated that there are a lot of limbs on the ground, not huge, but too big for the mowers to run over. Executive Director Young stated that mowing should begin around April 1st and that he would get maintenance out to pick up limbs.

Executive Director Young informed the Board that there are lawsuits out there – approximately five, although two have been settled and two have court cases set for this fall. Executive Director Young stated they involve people stepping in holes or falling and it seems like they always run to the Beard Law firm. Executive Director Young stated that the insurance company usually settles as it is cheaper, but that it takes up a lot of his time.

Executive Session

At this time there was no need for an Executive Session.

Adjournment

After a motion was made, seconded and unanimously carried, Acting Chairwoman Crawshaw declared the meeting adjourned at 6:18 p.m.

Chairperson

ATTEST:

Secretary